

Suggested Presentation Format & Review Criteria – 2021

The following presentation format will be shared with volunteer panel members and agency representative to insure consistency of presentations.

1. Agencies will be asked to organize a 2-3 person presentation team. Presentations will be 30 minutes. (Suggestion Executive Director, board member and a client)
2. Overview – provide a brief overview of the organization’s Mission and Purpose. Explain the agency’s proposal for funds in 2021. (5 min.)
3. Focus on Outcomes – Describe the agency’s services, the number and population served and the agency’s outcome objectives for 2021. Explain how the agency is impacting high need issues and how they are working with others to meet needs. (20 min.)
4. Wrap up – Summarize how the agency works in partnership with United Way and other groups to impact needs. Q&A. (5 min.)

Key Questions: **“So What?”** (What difference have you made in the lives of the people you serve?) **“How do you know?”** (What indicators do you use to measure results?) **“If you received a grant in 2020 what are your outcomes, how was money used?”** and **“If you are not awarded the full amount of your grant request what is your first priority for funding?”**

Note: The following **criteria** will be used in reviewing request for 2021:

1. Accountability document submission.
2. Previous year’s grant reports (if applicable)
3. Outcome Objectives
4. How the agency’s services impact needs
5. Collaboration with United Way and other organizations.

Each program will be rated using a grading Rubric with a possible max score of 100 points.

Panel Chair will Assign the Following:

- Greeter – Greets agencies as they arrive and brings them to the room if necessary, shows them the way out if necessary or welcome agencies if done virtually.
- Time Keeper – Keeps track of start and end time, gives agency a 5 minutes warning.